

Australian College of Vocational Studies

AGENT BUSINESS PROFILE

PLEASE WRITE IN BLOCK LETTERS

| BUSINESS CONTACT DETAILS | |
|--|--|
| REGISTERED BUSINESS NAME: | |
| AUSTRALIAN BUSINESS NUMBER: (if applicable) | |
| CONTACT PERSON: | |
| POSITION: | |
| BUSINESS ADDRESS IN AUSTRALIA: (if applicable) | |
| OVERSEAS BUSINESS ADDRESS (if applicable) | |
| MAILING ADDRESS | |
| TELEPHONE: | |
| FAX: | |
| MOBILE: | |
| EMAIL: | |
| WEBSITE | |
| Other Off-Shore Locations: (if applicable) | |

| BUSINESS BACKGROUND | | | |
|---|--|---|--|
| Years in Business | | Years in student recruitment industry: | |
| Main Line of Business: | | | |
| No. of international students recruited for study each year: | | | |
| No. of Students Recruited for Diploma level study: | | | |
| No. of Students Recruited for University study: | | | |
| To which countries do you send students for study? | | | |

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| NEW VENTURE | |
|--|--|
| From which countries do you wish to recruit students for ACT? | |
| Which Australian and/or Overseas institutions do you represent? | |
| How much is your student service fee? | |
| Does the above fee include Fee for an Australian Student Visa?(Yes or No) | |
| Which of your offices are fully resourced student recruitment centres? (i.e. phone, fax, computer facilities, areas for speaking with potential students & displaying promotional material) | |
| What services do you provide to students: (Counselling, visa application, placing students to institutions in overseas countries, accommodation arrangement, air ticket, send off airport, pre departure orientation, following up while students in overseas countries) | |

| STAFF INFORMATION | |
|---|--|
| NO. of Staff employed in student recruitment/service: | |
| Has any of these staff worked in Australia? Please provide details: | |
| Does these Staff Speak/Read English Well? | |
| Are any members of the staff affiliated or members of Australian or New Zealand Institutions? If yes, please indicate names: | |

| REFEREES | | | |
|---|--|------------------|--|
| Please indicate two referees we can contact, including one from an Australian or New Zealand institution you represent. | | | |
| LASTNAME | | LASTNAME | |
| FIRSTNAME | | FIRSTNAME | |
| Position: | | Position: | |
| Company: | | Company: | |
| Address: | | Address: | |
| Phone | | Phone | |
| Fax | | Fax | |
| Mobile | | Mobile | |
| Email | | Email | |